



# Erasmus+ Programme

## Key Action 1

### - Mobility for learners and staff -

### Higher Education Student and Staff Mobility

## Inter-institutional agreement 2016 – 2021

### ERASMUS STUDY

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

<ul style="list-style-type: none"><li>• Kocaeli Üniversitesi</li><li>• TR KOCAELI02</li></ul>	<ul style="list-style-type: none"><li>• National Technical University of Athens</li><li>• G ATHINE02</li></ul>
<p><u>Institutional Coordinator<sup>1</sup>:</u> Assoc. Prof.Dr. Dogan YUKSEL Uluslararası İlişkiler Birimi Kütüphane Binası 2. Kat 41380 İzmit/Kocaeli/TÜRKİYE Tel: +902623031332 Fax: +902623031044 E-mail: <a href="mailto:dogan.yuksel@kocaeli.edu.tr">dogan.yuksel@kocaeli.edu.tr</a></p> <p><u>Academic Coordinator:</u> Assoc Prof. Dr. Guralp Ozkoc Chemical Engineering, Umuttepe İzmit-Kocaeli/Turkey Tel/Fax: +902623033542</p> <p><u>Administrative contact person:</u> International Relations Unit  Phone: +90(262) 303 13 24  Email: <a href="mailto:inerasmus@kocaeli.edu.tr">inerasmus@kocaeli.edu.tr</a></p>	<p><u>Institutional Coordinator<sup>1</sup>:</u> Prof. Dimitrios E. Papantonis Deputy Rector of Academic Affairs and Administration <a href="http://www.ntua.gr">www.ntua.gr</a></p> <p><u>Academic Coordinator</u> Prof. Antonis Kokossis School of Chemical Engineering Process and Systems Analysis, Design &amp; Development 9, Heroon Polytechniou, 15780 Athens, Greece Tel: (+)30 210 772 4275 Email: <a href="mailto:akokossis@chemeng.ntua.gr">akokossis@chemeng.ntua.gr</a></p> <p><u>Administrative contact person:</u> Aristea Kapetanaki Head of the European Educational Programmes Office 9.Iroon Polytechniou 15780 Athens-Greece Tel.: (+)30 210 7721017, Fax: (+)30 210 7721949 <a href="mailto:iroffice@central.ntua.gr">iroffice@central.ntua.gr</a> <a href="http://erasmus.ntua.gr">http://erasmus.ntua.gr</a></p>
<p><u>Contact Details for Staff Mobility</u></p>  <p><u>Contact Details for Student Mobility / Nomination:</u></p>	<p><u>Contact Details for Staff Mobility:</u> Vasiliki Thoma Tel.: (+)30 210 7721199, Fax: (+)30 210 7721949 <a href="mailto:vthoma@central.ntua.gr">vthoma@central.ntua.gr</a></p> <p><u>Contact Details for Student Mobility / Nomination:</u> Eleftheria Skordalaki Tel.: (+)30 210 7724172, Fax: (+)30 210 7721949 <a href="mailto:eeskorda@central.ntua.gr">eeskorda@central.ntua.gr</a></p>



## B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of students [total number of students]	Number of student mobility periods [total number of months]
TR KOCAELI02	G ATHINE02	0711	Chemical Engineering	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students	20 months
G ATHINE02	TR KOCAELI02	0711	Chemical Engineering	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students	20 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Name	Staff mobility periods for Teaching [total number of weeks of teaching periods]	Staff mobility periods for Teaching [hours for week]
G ATHINE02	TR KOCAELI02	0711	Chemical Engineering	Prof. A. Kokossis	1 x 8 hr	
TR KOCAELI02	G ATHINE02	0711	Chemical Engineering	Prof. Dr. Guralp Ozkoc	1 x 8 hr	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
G ATHINE02		Greek	English	B1	B2
TR KOCAELI02		English		B1	B2

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## D. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Institution [Erasmus code]	Autumn term [month]	Spring term [month]
G ATHINE02	May 31 <sup>st</sup>	October 31 <sup>st</sup>
TR KOCAELI02	JULY SEPTEMBER - FEBRUARY	DECEMBER FEBRUARY - JUNE

2. NTUA will send its decision within 5 weeks.
3. A Transcript of Records will be issued by NTUA no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of the stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

## E. Information

### 1. Grading systems of the institutions

Institution [Erasmus code]	Website for information
G ATHINE02	<a href="http://erasmus.ntua.gr/en/node/8">http://erasmus.ntua.gr/en/node/8</a> Excellent (9 – 10), Very Good (7 – 8.99), Good (5 – 6.99). Minimum passing grade: 5
TR KOCAELI02	At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A) <a href="http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1">http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Institution [Erasmus code]	Website and contact details for information
G ATHINE02	<a href="http://ntua.esngreece.gr/content/survival-guide">http://ntua.esngreece.gr/content/survival-guide</a> Eleftheria Skordalaki, <a href="mailto:eeskorda@central.ntua.gr">eeskorda@central.ntua.gr</a>

TR KOCAELI02	International Relations Unit, Phone: +90(262) 303 13 24 Email: <a href="mailto:inerasmus@kocaeli.edu.tr">inerasmus@kocaeli.edu.tr</a> <a href="http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence">http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence</a>
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### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.


Institution [Erasmus code]	Website and contact details for information
G ATHINE02	<a href="http://ntua.esngreece.gr/content/survival-guide">http://ntua.esngreece.gr/content/survival-guide</a> Eleftheria Skordalaki, <a href="mailto:eeskorda@central.ntua.gr">eeskorda@central.ntua.gr</a>
TR KOCAELI02	<a href="http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1">http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Institution [Erasmus code]	Website and contact details for information
G ATHINE02	<a href="http://ntua.esngreece.gr/content/accommodation">http://ntua.esngreece.gr/content/accommodation</a> Eleftheria Skordalaki, <a href="mailto:eeskorda@central.ntua.gr">eeskorda@central.ntua.gr</a>
TR KOCAELI02	<a href="http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1">http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1</a>

### F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
G ATHINE02	Prof. Dimitrios E. Papantonis Deputy Rector of Academic Affairs and Administration	17.12.2015	
TR KOCAELI02	Assoc. Prof.Dr. Dogan YUKSEL Erasmus Institutional Coordinator	22 DEC 2015	